

Munro Academy

(No work done in “D” wing)

Monday

(spot check offices for garbage and spills)

Bathrooms (students and staff) – A106/A-110/A-111:

- Clean all toilets, urinals, counters, sinks
- Clean mirror's
- Clean walls especially below air dryers
- Restock bathroom supplies
- Change garbage's
- Dry mop & mop floors

Student Centre & Staff Room – A-104/A-108:

- Wipe down counters, tabletops and microwaves (inside & out)
- Lift chairs onto tables after tables are clean
- Change garbage's
- Dry mop and mop floors.

Classrooms – Green Square:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop and mop floors.

Classrooms – All Others:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop floors (spot mop spills)

Hallways/Cubbies:

- Spot clean entrance doors as needed to remove fingerprints
- Vacuum front entrance mat
- Neaten cubby areas (ensuring that all content is off the floor)

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- Dry mop and auto scrub floors.

Tuesday

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Bathrooms (students and staff) – A106/A-110/A-111:

- Clean all toilets, urinals, counters, sinks
- Clean mirror's
- Clean walls especially below air dryers
- Restock bathroom supplies
- Change garbage's
- Dry mop & mop floors

Student Centre & Staff Room – A-104/A-108:

- Wipe down counters, tabletops and microwaves (inside & out)
- Lift chairs onto tables after tables are clean
- Change garbage's
- Dry mop and mop floors.

Classrooms – Red Square:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop and mop floors.

Classrooms – All Others:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop floors (spot mop spills)

Hallways/Cubbies:

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- Spot clean entrance doors as needed to remove fingerprints
- Vacuum front entrance mat
- Neaten cubby areas (ensuring that all content is off the floor)
- Dry mop and auto scrub floors.

Wednesday

(spot check offices for garbage and spills)

Bathrooms (students and staff) – A106/A-110/A-111:

- Clean all toilets, urinals, counters, sinks
- Clean mirror's
- Clean walls especially below air dryers
- Restock bathroom supplies
- Change garbage's
- Dry mop & mop floors

Student Centre & Staff Room – A-104/A-108:

- Wipe down counters, tabletops and microwaves (inside & out)
- Lift chairs onto tables after tables are clean
- Change garbage's
- Dry mop and mop floors.

Classrooms – Blue Square:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop and mop floors.

Classrooms – All Others:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's

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- Dry mop floors (spot mop spills)

Hallways/Cubbies:

- Spot clean entrance doors as needed to remove fingerprints
- Vacuum front entrance mat
- Neaten cubby areas (ensuring that all content is off the floor)
- Dry mop and auto scrub floors.

Thursday

(spot check offices for garbage and spills)

Bathrooms (students and staff) – A106/A-110/A-111:

- Clean all toilets, urinals, counters, sinks
- Clean mirror's
- Clean walls especially below air dryers
- Restock bathroom supplies
- Change garbage's
- Dry mop & mop floors

Student Centre & Staff Room – A-104/A-108:

- Wipe down counters, tabletops and microwaves (inside & out)
- Lift chairs onto tables after tables are clean
- Change garbage's
- Dry mop and mop floors.

Classrooms – Orange Square:

- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop and mop floors.

Classrooms – All Others:

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- Wipe down whiteboards (except for the corner squares)
- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop floors (spot mop spills)

Hallways/Cubbies:

- Spot clean entrance doors as needed to remove fingerprints
- Vacuum front entrance mat
- Neaten cubby areas (ensuring that all content is off the floor)
- Dry mop and auto scrub floors.

Friday

Bathrooms (students and staff) – A106/A-110/A-111:

- Clean all toilets, urinals, counters, sinks
- Clean mirror's
- Clean walls especially below air dryers
- Restock bathroom supplies
- Change garbage's
- Dry mop & mop floors

Student Centre & Staff Room – A-104/A-108:

- Wipe down counters, tabletops and microwaves (inside & out)
- Lift chairs onto tables after tables are clean
- Change garbage's
- Dry mop and mop floors.

Offices:

- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop and mop floors.

Classrooms:

- Wipe down whiteboards (except for the corner squares)

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- Wipe down desktops (lift chairs once complete)
- Change garbage's
- Dry mop floors (spot mop spills)

Hallways/Cubbies/Gym:

- Spot clean entrance doors as needed to remove fingerprints
- Vacuum front entrance mat
- Neaten cubby areas (ensuring that all content is off the floor)
- Dry mop and auto scrub floors.

Site Map

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